

Wedding Venue Availability Inquiry

Dear [Venue Manager/Coordinator's Name],

I hope this message finds you well. My name is [Your Name], and I am in the process of planning my wedding. I would like to inquire about the availability of [Venue Name] for our special day.

We are considering the date of [Preferred Date] and would appreciate any information regarding availability, capacity, and pricing. If possible, could you also provide details about any packages or services you offer?

Thank you for your assistance. I look forward to your prompt response.

Best regards,
[Your Name]
[Your Contact Information]