

# Appointment Confirmation

Dear [Client's Name],

Thank you for choosing [Spa Name] for your relaxation services. We are pleased to confirm your appointment.

## Appointment Details:

- **Date:** [Appointment Date]
- **Time:** [Appointment Time]
- **Service:** [Service Name]
- **Duration:** [Duration]

Please arrive at least [15/30] minutes early to complete any necessary paperwork and enjoy our facilities.

If you need to reschedule or cancel your appointment, please contact us at least [24/48] hours in advance.

We look forward to welcoming you and providing you with a serene experience!

Best regards,

[Your Name]

[Your Position]

[Spa Name]

[Contact Information]