

Reservation Acknowledgment

Dear [Guest's Name],

Thank you for choosing [Hotel/Property Name] for your upcoming stay. We are pleased to confirm your reservation as follows:

- **Reservation Number:** [Reservation Number]
- **Check-in Date:** [Check-in Date]
- **Check-out Date:** [Check-out Date]
- **Number of Guests:** [Number of Guests]
- **Room Type:** [Room Type]

If you have any questions or special requests, please feel free to contact us at [Contact Information]. We look forward to welcoming you!

Best regards,

[Your Name]

[Hotel/Property Name]

[Hotel Address]

[Phone Number]

[Email Address]