

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company Name]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to propose a potential distribution partnership between [Your Company Name] and [Recipient Company Name]. We believe that such a collaboration could significantly benefit both our businesses.

At [Your Company Name], we specialize in [brief description of your products/services], and we have been observing the performance and market reach of [Recipient Company Name]. We are impressed by your distribution network and believe that our combined strengths could lead to increased market penetration and revenue growth.

I would like to suggest a meeting at your earliest convenience to discuss this opportunity in more detail. We can explore the potential terms of our partnership and any questions you may have regarding our offerings.

Thank you for considering this partnership proposal. I look forward to your positive response.

Warm regards,

[Your Name]

[Your Title]

[Your Company Name]