

Joint Account Holder Permission Letter

Date: [Insert Date]

To Whom It May Concern,

We, the undersigned, are joint account holders of account number [Insert Account Number] at [Insert Bank Name].

This letter serves as a formal permission for [Insert Name of Person Authorized] to access and manage the account on our behalf. We authorize them to perform all necessary transactions including but not limited to withdrawals, deposits, and account inquiries.

Both account holders agree to this arrangement and hold [Insert Name of Person Authorized] harmless for any actions taken under this permission.

Thank you for your attention to this matter.

Sincerely,

[Account Holder 1 Name]
[Contact Information]

[Account Holder 2 Name]
[Contact Information]