

Joint Account Holder Authorization Request

Date: [Insert Date]

To: [Bank Name]

Branch: [Branch Location]

Dear [Bank Manager's Name],

We, the undersigned, are joint account holders of the account number [Insert Account Number]. We hereby request authorization for the following individual to have access to this account:

Name: [Authorized Person's Name]

Relationship: [Relationship to Account Holders]

We understand that this authorization allows the aforementioned individual to:

- Access account information
- Make deposits and withdrawals
- Request account statements
- Other relevant actions as necessary

This authorization will remain in effect until we notify you in writing to revoke it.

Thank you for your assistance.

Sincerely,

[Account Holder 1 Name]
[Account Holder 1 Signature]

[Account Holder 2 Name]
[Account Holder 2 Signature]

Contact Information:

Phone: [Insert Phone Number]

Email: [Insert Email Address]