

Invitation to Collaborate on Diversity Initiatives

Dear [Supplier's Name],

We hope this message finds you well. At [Your Company Name], we are committed to fostering an inclusive and diverse business environment. We believe that collaboration with our valued suppliers is crucial to achieving these goals.

We would like to invite you to participate in our upcoming diversity efforts, which include [brief description of initiatives, e.g., workshops, training sessions, or supplier diversity programs]. Your insights and contributions would be invaluable to our mission.

The details of our first meeting are as follows:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location or Zoom link]

Please confirm your attendance by [RSVP Date]. We look forward to your participation and to working together to promote diversity within our supply chain.

Thank you for considering this invitation. Together, we can make a significant impact.

Best regards,
[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]