

Acknowledgment of Successful Certification

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that you have successfully completed the certification program in [Program Name]. Your dedication and hard work have earned you this achievement.

Your certification is effective from [Start Date] and is valid until [Expiration Date]. We are confident that this certification will enhance your professional skills and open up new opportunities for you.

Please find attached your certificate of completion. If you have any questions, feel free to reach out to us at [Contact Information].

Congratulations once again on this accomplishment!

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Organization's Contact Information]