

# Confirmation of Project Participation

Date: [Insert Date]

To: [Participant's Name]  
[Participant's Address]  
[City, State, Zip Code]

Dear [Participant's Name],

We are pleased to confirm your participation in the [Project Name] collective project. Your involvement is crucial for the success of this initiative, and we look forward to your contributions.

Details of the project are as follows:

- **Project Start Date:** [Insert Start Date]
- **Project End Date:** [Insert End Date]
- **Location:** [Insert Location]
- **Key Contacts:** [Insert Contacts]

Please confirm your acceptance of this invitation by signing below and returning this letter by [Insert Response Deadline].

Thank you for your commitment to this project. We look forward to working together!

Best regards,  
[Your Name]  
[Your Title]  
[Your Organization]  
[Contact Information]

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Signature of Participant