

Cease and Desist Letter

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Re: Unauthorized Use of [Specify the Material]

Dear [Recipient's Name],

I am writing to formally notify you that I have discovered the unauthorized use of my intellectual property, specifically [describe the material, e.g., "my original artwork," "my written content," etc.], which is protected under copyright laws.

Your use of my material without my consent constitutes a violation of my rights. As the owner of [describe the material], I have not granted you permission to use it in any form.

Therefore, I request that you cease and desist from any further use of my material, including but not limited to [specify any relevant platforms or mediums]. I expect your compliance with this request by [provide a specific deadline, e.g., "30 days from the date of this letter"].

If you fail to comply, I will have no choice but to take legal action to protect my rights.

Thank you for your immediate attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]