

Legal Action Warning

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

Subject: Notice of Copyright/Trademark Infringement

I am writing to formally notify you that your recent actions involving the unauthorized use of my intellectual property, specifically [describe the IP - e.g., a copyrighted work, trademark, etc.], constitute a violation of my rights.

Details of the infringement are as follows:

- **Infringing Material:** [Describe the infringing material]
- **Date/Time of Infringement:** [Insert date/time]
- **Location of Infringement:** [Insert where it was found]

As the rightful owner of the mentioned intellectual property, I demand that you cease and desist from any further use of my work and take immediate steps to remove the infringing material from your [website/advertisements/other].

If I do not receive a response from you within [insert a time frame, e.g., 10 business days], indicating that you have complied with this request, I will be compelled to take legal action to protect my rights.

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company, if applicable]