Copyright Claim Notification

Date: [Insert Date]
To: [Insert Recipient's Name]
[Insert Recipient's Address]
Dear [Recipient's Name],
I am writing to inform you that I believe my copyrighted material has been used without my authorization on your platform. The details of the claimed infringement are as follows:
Details of the Copyrighted Work:
Title: [Insert Title of the Work]
Author: [Insert Author's Name]
Copyright Registration Number: [Insert Registration Number]
Details of the Infringing Material:
URL or Location of the Infringing Material: [Insert URL]
Description of the Infringing Material: [Insert Description]
I request that you promptly remove or disable access to the infringing material in accordance with the Digital Millennium Copyright Act (DMCA). Please provide me with a written respons confirming the actions taken.
Thank you for your attention to this matter.
Sincerely,
[Your Name]
[Your Address]
[Your Email]
[Your Phone Number]