

# Invitation to Ethical Sourcing Training

Dear [Employee's Name],

We are pleased to invite you to our upcoming Ethical Sourcing Training designed to enhance our commitment to responsible procurement practices.

**Date:** [Insert Date]

**Time:** [Insert Time]

**Location:** [Insert Location]

This training session will cover:

- The importance of ethical sourcing
- Best practices and guidelines
- Case studies on successful ethical sourcing

Please RSVP by [RSVP Date] to ensure your participation.

We look forward to seeing you there!

Best regards,  
[Your Name]  
[Your Position]  
[Your Company]