

# Audit Risk Assessment Letter

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Title]

[Insert Company Name]

[Insert Company Address]

Dear [Recipient's Name],

We are writing to inform you about our audit risk assessment process for the fiscal year ending [Insert Fiscal Year]. As part of our commitment to ensuring the accuracy and reliability of financial reporting, we will be evaluating various risks that may affect our audit opinion.

The following key areas will be assessed:

- Inherent Risks: Evaluation of factors that may lead to material misstatement.
- Control Risks: Examination of the effectiveness of internal controls.
- Detection Risks: Assessment of our audit procedures and techniques.

We request your cooperation in providing us with the necessary documentation and access to relevant personnel to facilitate this process. This will include:

- Financial statements for the past [Insert Number] years.
- Internal control documentation.
- Any prior audit findings and management responses.

Thank you for your attention to this significant aspect of our audit process. Should you have any questions, please do not hesitate to contact us at [Insert Contact Information].

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]