

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am reaching out to express my concern regarding a potential patent infringement related to [describe the product in question]. I believe that our patented technology, [insert patent number or title], may have been utilized without authorization in your product.

To ensure we address this issue appropriately, I kindly request a review of your product and its design related to our intellectual property. I am looking forward to your prompt response so that we can discuss this matter further and resolve any concerns amicably.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]