

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Recipient Title]

[Recipient Company]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to follow up on our previous correspondence regarding the potential infringement of our patent [Patent Number/Title] by [Recipient Company/Product].

As previously mentioned, we believe that your product [Product Name/Description] may be infringing upon our intellectual property rights. We would appreciate an update on your investigation into this matter and any potential steps you are considering to resolve this issue.

We are eager to find a mutually agreeable resolution and would welcome the opportunity to discuss this matter further. Please let us know a convenient time for us to connect or if you require any additional information from our side.

Thank you for your attention to this important issue. I look forward to your prompt response.

Sincerely,

[Your Typed Name]

[Your Title]

[Your Company]