

Sustainability Compliance Assessment Checklist

Date: _____

To: [Recipient Name]

From: [Your Name]

Subject: Sustainability Compliance Assessment

Introduction

Dear [Recipient Name],

In our commitment to sustainability, we have developed this Compliance Assessment Checklist to evaluate our current practices. Please fill out the checklist below.

Checklist

Criteria	Compliant (Yes/No)	Comments
Energy-efficient practices in place	_____	_____
Waste management procedures established	_____	_____
Water conservation measures implemented	_____	_____
Sustainable sourcing of materials	_____	_____
Employee training on sustainability practices	_____	_____

Conclusion

Please return the completed checklist by [Deadline Date]. Your collaboration is crucial for us to enhance our sustainability efforts.

Best regards,

[Your Name]

[Your Position]

[Your Company]