

# Payment Term Negotiation

Dear [Recipient's Name],

I hope this message finds you well. I am writing to discuss the current payment terms of our subscription services.

As you know, we greatly value the partnership we have developed with [Company Name]. However, I would like to propose a revision to our payment schedule that I believe would be mutually beneficial.

Currently, we are on a [current payment terms, e.g., monthly, quarterly] basis. Given the changes in our budget and operational needs, I would like to negotiate the possibility of moving to [proposed payment terms, e.g., bi-monthly, annual] payments instead.

I believe that this adjustment could strengthen our relationship and enhance our ability to continue utilizing your valuable services. I am open to discussing this further and finding a solution that works for both parties.

Thank you for considering this proposal. I look forward to your response.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]