Order Confirmation

Date: [Insert Date]

To: [Recipient's Name] [Recipient's Company] [Recipient's Address]

Dear [Recipient's Name],

We are writing to confirm your manufacturing order with the following details:

Order Details

• Order Number: [Order Number]

• Product: [Product Name]

• Quantity: [Quantity]

Original Price: [Original Price]
Adjusted Price: [Adjusted Price]
Delivery Date: [Delivery Date]

Due to [reason for price adjustment], we have made necessary adjustments to the pricing as outlined above. Please review the updated terms and let us know if you have any questions or require further clarification.

We appreciate your understanding and continued partnership.

Best regards,
[Your Name]
[Your Title]
[Your Company]
[Your Contact Information]