

Elder Care Evaluation Appointment

Dear [Recipient's Name],

We hope this message finds you well. To ensure the best possible care for [Elder's Name], we would like to schedule an elder care evaluation. This evaluation is important for assessing [his/her] current needs and developing a suitable care plan.

Please find below some proposed dates and times for the evaluation:

- [Date 1] at [Time 1]
- [Date 2] at [Time 2]
- [Date 3] at [Time 3]

Kindly let us know your preferred time, or suggest alternatives that work better for you.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]
[Your Position]
[Your Organization]
[Contact Information]