

Product Defect Complaint

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

To:

[Company Name]

[Company Address]

[City, State, ZIP Code]

Dear [Customer Service Manager],

I am writing to formally complain about a defective automotive part I purchased from your company on [purchase date]. The part in question is [specific part name or part number], which I installed on my [vehicle make, model, and year] on [installation date].

Since the installation, I have encountered several issues, including [describe the defects or issues experienced]. These problems have not only compromised the performance of my vehicle but also posed safety risks while driving.

I request that you address this issue promptly by [state the desired outcome, e.g., providing a replacement, a refund, or repair]. I have attached copies of my purchase receipt and any relevant documentation regarding this matter.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]

[Attachment: Receipt and Documentation]