

Dear [Doctor's Name or Clinic's Name],

I hope this message finds you well. My name is [Your Name], and I am writing to inquire about the availability of consultations for ENT services.

Due to [briefly explain the reason, e.g., persistent ear discomfort], I would like to schedule an appointment at your earliest convenience. If possible, please provide me with the available dates and times.

Thank you for your assistance, and I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Contact Information]