

Rescheduling Your Vision Therapy Appointment

Date: [Insert Date]

Dear [Patient's Name],

We hope this message finds you well. We are writing to inform you that your upcoming vision therapy appointment scheduled for [Original Date and Time] needs to be rescheduled due to [Reason for Rescheduling].

We apologize for any inconvenience this may cause and would like to offer you the following alternative dates and times:

- [New Date and Time Option 1]
- [New Date and Time Option 2]
- [New Date and Time Option 3]

Please let us know which option works best for you or if you would like to suggest another time that is more convenient.

Thank you for your understanding. We look forward to seeing you soon!

Sincerely,

[Your Name]

[Your Title]

[Clinic/Practice Name]

[Contact Information]