

Recommendation for [Student's Name]

[Your Name]

[Your Position]

[School Name]

[School Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

To Whom It May Concern,

I am writing to wholeheartedly recommend [Student's Name] for the volunteer position at [Organization's Name]. As [his/her/their] [teacher/counselor/advisor] at [School Name] for the past [duration], I have had the pleasure of witnessing [his/her/their] remarkable dedication and commitment to the community.

[Student's Name] consistently demonstrates a strong work ethic, exceptional leadership skills, and a genuine passion for helping others. [He/She/They] is an active participant in [describe any relevant school activities, clubs, or community service], which showcases [his/her/their] ability to collaborate effectively with peers and exhibit empathy towards those in need.

Additionally, [he/she/they] has a natural ability to communicate and connect with individuals from diverse backgrounds, making [him/her/them] an ideal candidate for this volunteer position. I have no doubt that [Student's Name] will bring the same enthusiasm and dedication to [Organization's Name] as [he/she/they] does in all [his/her/their] endeavors.

Please feel free to contact me at [your phone number] or [your email address] if you require any further information or specific examples of [Student's Name]'s qualifications.

Sincerely,

[Your Name]

[Your Position]

[School Name]