

# Invitation to Participate in Occupational Health Assessment

Dear [Employee's Name],

We are pleased to invite you to participate in our upcoming Occupational Health Assessment scheduled for [Date] at [Location]. This assessment aims to evaluate the workplace environment and ensure the health and safety of all employees.

Your participation is important as it will help us identify potential health risks and improve our workplace practices. The assessment will involve a series of questionnaires and potentially a health screening, all conducted by our qualified health professionals.

Please confirm your attendance by [RSVP Date] by replying to this email or by contacting [Contact Information]. Your health and well-being are our top priorities, and we appreciate your involvement in this important initiative.

Thank you for your attention, and we look forward to your participation.

Sincerely,

[Your Name]  
[Your Job Title]  
[Company Name]  
[Contact Information]