

Rescheduling Your Eye Exam Appointment

Dear [Patient's Name],

We hope this message finds you well. We are writing to inform you that your eye exam appointment originally scheduled for [Original Date and Time] needs to be rescheduled.

We apologize for any inconvenience this may cause and would like to offer you the following alternative dates and times:

- [New Date and Time Option 1]
- [New Date and Time Option 2]
- [New Date and Time Option 3]

Please let us know which option works best for you, or if you would prefer a different appointment time.

Thank you for your understanding. We look forward to seeing you soon!

Sincerely,

[Your Name]
[Your Title]
[Practice Name]
[Contact Information]