

Final Notice for Medical Equipment Return

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

This letter serves as a final notice regarding the return of the medical equipment loaned to you on [Insert Loan Date]. Our records indicate that the following items are still in your possession:

- [Item 1 - Description]
- [Item 2 - Description]
- [Item 3 - Description]

As per our agreement, these items were to be returned by [Insert Due Date]. Please be reminded that failure to return the equipment may result in additional charges or further action.

We kindly ask that you return the equipment by no later than [Insert Final Return Date]. You may return the items to [Insert Return Address] or contact us at [Insert Contact Information] to arrange for a pickup.

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]

[Contact Information]