

# Rescheduling Appointment

Date: [Insert Date]

Dear [Therapist's Name],

I hope this message finds you well. I am writing to request a rescheduling of my upcoming physical therapy appointment originally set for [original date and time].

Due to [brief reason, e.g., a scheduling conflict, unforeseen circumstances], I am unable to attend at that time. I would greatly appreciate if we could move the appointment to [proposed new date and time].

Thank you for your understanding. I look forward to your confirmation and am eager to continue my therapy.

Sincerely,

[Your Name]

[Your Contact Information]