

Dear [Patient's Name],

We hope this message finds you well. This is to inform you that your dental cleaning appointment originally scheduled for [Original Date and Time] needs to be rescheduled.

We apologize for any inconvenience this may cause and would like to offer you the following alternative dates and times:

- [Alternative Date and Time 1]
- [Alternative Date and Time 2]
- [Alternative Date and Time 3]

Please let us know which option works best for you or if you have another preferred date and time in mind.

Thank you for your understanding. We look forward to seeing you soon!

Sincerely,

[Your Name]
[Your Position]
[Dental Office Name]
[Contact Information]