

# Conference Presentation Proposal for Panel Discussion

**Your Name**

Your Position

Your Institution/Organization

Your Email Address

Your Phone Number

Date: [Insert Date]

**Conference Organizing Committee**

[Conference Name]

[Conference Date]

[Conference Location]

**Subject: Proposal for Panel Discussion on [Panel Topic]**

Dear Members of the Conference Organizing Committee,

I am writing to propose a panel discussion titled "[Title of Panel Discussion]" for the upcoming [Conference Name]. This panel aims to explore [briefly describe the objectives and themes of the panel].

The proposed panel will consist of the following speakers:

- **Speaker 1:** [Name and brief bio]
- **Speaker 2:** [Name and brief bio]
- **Speaker 3:** [Name and brief bio]

We believe that this discussion will provide valuable insights into [mention significance of the discussion] and engage the attendees in a meaningful dialogue.

Thank you for considering this proposal. I look forward to the opportunity to contribute to [Conference Name] and am happy to provide any further information needed.

Best regards,  
[Your Name]