

Follow-Up Appointment Confirmation

Dear [Patient's Name],

We hope this message finds you well. We are writing to confirm your follow-up appointment for the outpatient procedure scheduled as follows:

Date: [Date of Appointment]

Time: [Time of Appointment]

Location: [Clinic/Hospital Name, Address]

Please arrive at least 15 minutes early to complete any necessary paperwork. If you need to reschedule or have any questions, feel free to contact our office at [Phone Number] or [Email Address].

Thank you for trusting us with your care. We look forward to seeing you soon.

Sincerely,

[Your Name]

[Your Job Title]

[Clinic/Hospital Name]