

Endocrinology Telehealth Appointment Confirmation

Dear [Patient's Name],

We are pleased to confirm your telehealth appointment with our endocrinology team.

Appointment Details:

- **Date:** [Appointment Date]
- **Time:** [Appointment Time]
- **Duration:** [Expected Duration]
- **Provider:** [Provider's Name]

Instructions for Your Appointment:

1. Please ensure you have a stable internet connection.
2. Log in to your patient portal [[link to portal](#)] 5-10 minutes before the appointment.
3. Have your medical history and any current medications accessible.

If you have any questions or need to reschedule, please contact our office at [Office Phone Number] or [Office Email].

Thank you, and we look forward to seeing you soon!

Sincerely,
[Your Name]
[Your Title]
[Clinic/Practice Name]