

Appointment Reminder

Dear [Patient's Name],

This is a friendly reminder for your upcoming appointment with our endocrinology department.

Date: [Appointment Date]

Time: [Appointment Time]

Location: [Clinic/Hospital Name, Address]

Please arrive at least 15 minutes early to complete any necessary paperwork. If you have any questions or need to reschedule, feel free to contact us at [Phone Number].

Thank you, and we look forward to seeing you soon!

Sincerely,

[Your Clinic Name]

[Contact Information]