

# Business Merger Announcement

Date: [Insert Date]

To: [Regulatory Body Name]

Address: [Regulatory Body Address]

Dear [Regulatory Body Contact Name],

We are pleased to announce that [Company A Name] and [Company B Name] have agreed to merge, effective [Insert Effective Date]. This strategic merger will enhance our capabilities and provide a wider array of services to our clients, while also bolstering our competitive position in the industry.

As part of this merger, we are committed to complying with all relevant regulatory requirements and are in the process of preparing the necessary documentation for your review. We believe this merger will be beneficial not only for our companies but also for the community we serve.

We look forward to your support and guidance throughout this process. Should you require any additional information or documentation, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]  
[Your Position]  
[Company A Name]  
[Contact Information]

[Your Name]  
[Your Position]  
[Company B Name]  
[Contact Information]