

Important Announcement: Merger of [Company A] and [Company B]

Dear Community Leaders,

We are excited to share with you an important development regarding our companies. Effective [date], [Company A] and [Company B] will be merging to form [New Company Name]. This merger represents a significant step forward in our commitment to provide enhanced services and support to our community.

This collaboration will enable us to pool our resources, improve efficiencies, and expand our offerings, benefiting our customers and stakeholders alike. We believe that this merger will create new opportunities for growth and innovation within our community.

As leaders in the community, your support is invaluable to us. We invite you to join us for an informational meeting on [date and time] at [location]. This will provide an opportunity for you to learn more about the merger and ask any questions you may have.

We look forward to your continued partnership as we embark on this exciting journey together.

Sincerely,
[Your Name]
[Your Title]
[Company A]
[Company B]
[Contact Information]