

# Important Announcement: Merger of [Company A] and [Company B]

Dear Valued Clients,

We are excited to announce that effective [Date], [Company A] and [Company B] will be merging to form a new entity: [New Company Name]. This merger will allow us to leverage our combined strengths and offer you an even broader range of services and solutions.

The decision to merge was made with careful consideration of our commitment to providing exceptional service and value to our clients. By coming together, we will enhance our capabilities and better serve your needs.

What does this mean for you?

- **Improved Services:** You will benefit from a wider array of services and expertise.
- **Seamless Transition:** Your current points of contact will remain the same, and we are committed to ensuring a smooth transition.
- **Continued Communication:** We will keep you informed throughout this process and are here to address any questions or concerns.

We greatly value your business and look forward to continuing to serve you as [New Company Name]. Thank you for your support and trust during this exciting time.

Best regards,

[Your Name]

[Your Title]

[New Company Name]

[Contact Information]