

**Dear [Recipient's Name],**

We hope this letter finds you in good health and spirits. As part of our commitment to promoting health and well-being among our senior community, we are pleased to announce a special Geriatric Health Check-Up event.

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

This event will offer a comprehensive health assessment for individuals aged 65 and above. Our team of healthcare professionals will be available to conduct various health screenings, provide valuable health information, and answer any questions you may have regarding geriatric health.

We highly encourage you to attend, as regular health check-ups can lead to early detection of potential health issues, ultimately improving quality of life.

Please RSVP by [Insert RSVP Date] to confirm your attendance.

Thank you for your attention, and we look forward to seeing you at the event!

Sincerely,  
[Your Name]  
[Your Title]  
[Your Organization]  
[Contact Information]