

Application for Replacement of Lost Bank Passbook

Date: [Insert Date]

To,
The Branch Manager,
[Bank Name],
[Branch Address].

Subject: Application for Replacement of Lost Bank Passbook

Dear Sir/Madam,

I am writing to formally request the replacement of my lost bank passbook for my account with your bank. My account details are as follows:

Account Holder's Name: [Your Name]
Account Number: [Your Account Number]
Branch Name: [Branch Name]

I misplaced my passbook on [Date of Loss] and have been unable to locate it since. I understand the importance of the passbook in managing my account and kindly request you to issue a replacement at your earliest convenience.

I have attached a copy of my identification proof for your reference. Please let me know if you require any further information or documentation.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]
[Your Address]
[Your Contact Number]
[Your Email Address]