

Product Return Appeal Letter

Your Name: [Your Name]

Your Address: [Your Address]

City, State, Zip Code: [City, State, Zip]

Email Address: [Your Email]

Phone Number: [Your Phone Number]

Date: [Date]

Customer Service Department

Company Name: [Company Name]

Company Address: [Company Address]

City, State, Zip Code: [Company City, State, Zip]

Dear Customer Service Team,

I am writing to formally appeal for the return of the [Product Name], which I purchased on [Purchase Date] (Order Number: [Order Number]). Unfortunately, my experience with this product has not met my expectations due to [specific issue or dissatisfaction].

I have attempted to resolve this matter by [mention any previous communication or attempts to resolve the issue], but regrettably, the outcome has not been satisfactory.

In accordance with your return policy, I would like to request a return authorization and a full refund for the product. I have attached a copy of my receipt and any other relevant documentation for your reference.

Thank you for considering my appeal. I look forward to your prompt response to this matter.

Sincerely,

[Your Name]