

Appointment Cancellation Notification

Dear [Parent/Guardian's Name],

We hope this message finds you well. We are writing to inform you that your child's upcoming pediatric appointment scheduled for [Date] at [Time] has been canceled.

We apologize for any inconvenience this may cause. Please contact our office at [Phone Number] or visit [Website URL] to reschedule your appointment at your earliest convenience.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Pediatric Office Name]

[Contact Information]