

# Wellness Program Sign-Up Notification

Dear [Employee's Name],

We are excited to announce that our Wellness Program is now open for registration! This program is designed to promote health and well-being among our employees.

## Program Details:

- **Start Date:** [Start Date]
- **Duration:** [Duration]
- **Activities Included:** [List of Activities]
- **Location:** [Location]

To sign up, please complete the attached registration form and submit it to [Contact Information] by [Registration Deadline].

We look forward to your participation!

Best regards,

[Your Name]  
[Your Job Title]  
[Company Name]