

Upcoming Surgery Arrangements

Dear [Patient's Name],

We are writing to inform you about your upcoming surgery scheduled for [date] at [time]. Please find the details of your surgery arrangements below:

Surgery Details

- **Procedure:** [Name of Procedure]
- **Location:** [Hospital/Clinic Name, Address]
- **Surgeon:** [Surgeon's Name]

Pre-operative Instructions

- Do not eat or drink anything after [specific time] on the day before surgery.
- Arrange for someone to drive you home post-surgery.
- Bring any necessary paperwork, including insurance information.

Contact Information

If you have any questions or need to reschedule, please contact us at [phone number] or [email address].

Thank you for your attention to these details. We wish you the best for your surgery.

Sincerely,

[Your Name]

[Your Title]

[Hospital/Clinic Name]