

Letter of Appeal for Rectification of Credit Report Errors

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Credit Bureau Name]

[Credit Bureau Address]

[City, State, Zip Code]

Subject: Request for Rectification of Credit Report Errors

Dear [Credit Bureau Name],

I am writing to formally request a review and rectification of errors in my credit report, as reflected in the report dated [date of report]. My name is [Your Name], and my Social Security Number is [SSN]. My credit report number is [Report Number].

Upon reviewing my credit report, I noticed the following inaccuracies:

- [Describe the first error and provide details]
- [Describe the second error and provide details]
- [Continue listing any additional errors]

According to the Fair Credit Reporting Act, I have the right to dispute any inaccuracies in my credit report. I am requesting that these errors be investigated and rectified promptly. I have attached supporting documents to corroborate my claims, including [list the documents, e.g., payment receipts, account statements].

Please confirm the receipt of this letter and keep me updated on the progress of the investigation. I can be reached at [your phone number] or [your email address] should you require any further information.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]