

Notification of Credit Reporting Errors

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Credit Reporting Agency Name]

[Agency Address]

[City, State, Zip Code]

Dear [Credit Reporting Agency Name],

I am writing to formally contest the inaccuracies found in my credit report. I have recently obtained a copy of my credit report from your agency, and I have identified the following errors:

- Account Name: [Account Name] - [Describe the error]
- Account Number: [Account Number] - [Describe the error]
- [Additional errors, if any]

I request that you investigate these discrepancies and correct any inaccuracies as necessary. Enclosed are copies of any relevant documents supporting my case.

Thank you for your prompt attention to this matter. I look forward to your response within the timeframe set by the Fair Credit Reporting Act.

Sincerely,

[Your Name]