

Follow-Up on Credit Reporting Issues

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to follow up on my previous correspondence regarding the issues I have encountered with my credit report. As per my last communication dated [last communication date], I raised concerns about [briefly describe the issues].

Despite my earlier request, I have not yet received an update on the status of my inquiry. I kindly ask for an update at your earliest convenience as this matter is of great importance to me.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]