

# Financial Fraud Incident Documentation

**Date:** [Insert Date]

**Your Name:** [Insert Your Name]

**Your Address:** [Insert Your Address]

**Your Contact Information:** [Insert Your Phone Number or Email]

## Incident Details

**Date of Fraud Incident:** [Insert Date of Incident]

**Description of Fraud:** [Provide a detailed description of the fraudulent activity, including how you discovered it and the parties involved.]

## Financial Impact

**Amount Involved:** [Insert Amount]

**Account Affected:** [Insert Account Information]

## Actions Taken

**Report Filed With:** [Insert the authorities or institutions you reported the fraud to]

**Steps Taken:** [Describe any steps you took to prevent further fraud, such as freezing accounts or changing passwords.]

## Supporting Documents

Attached to this document are copies of [list any documents such as bank statements, emails, or reports related to the incident].

## Conclusion

This letter serves as a formal documentation of the financial fraud incident that I experienced. I will keep this for my records and seek further assistance as necessary.

**Sincerely,**

[Your Name]