

Subject: Alert Regarding Potential Payroll Fraud

Dear [Employer's Name],

I hope this message finds you well. I am writing to bring to your attention a matter of significant concern regarding potential payroll fraud that I have recently observed.

During my review of the payroll records for [specific period], I noticed several discrepancies that suggest irregularities in the payroll process. [Briefly describe the observed issues, such as unauthorized changes, incorrect entries, or unusual payment patterns].

I believe it is crucial for the integrity of our organization to investigate this matter thoroughly to ensure that all payroll activities are conducted lawfully and transparently. I recommend that we conduct a comprehensive audit of the payroll records and consult with the appropriate departments to address these concerns.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Job Title]

[Your Contact Information]