Letter of Demand for Breakdown of Credit Factors

[Your Name]

[Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date]

[Recipient's Name]

[Recipient's Title] [Company's Name] [Company's Address] [City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request a detailed breakdown of the credit factors that have contributed to my recent credit evaluation. As a valued customer, I believe it is important to understand the specific criteria and factors that influence my credit standing.

Please provide me with the necessary documentation that outlines the components of my credit assessment, including but not limited to:

- Payment history
- Credit utilization ratio
- Length of credit history
- Types of credit in use
- Recent credit inquiries

Sincerely,

[Your Name]