

# Letter of Appeal

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Recipient's Title]

[Company/Organization Name]

[Company Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally appeal for an explanation regarding the factors affecting my credit score as reported by your company.

My account number is [Insert Account Number], and I recently obtained my credit report on [Insert Date]. Upon reviewing the details, I noticed some discrepancies that have raised concerns regarding the accuracy of my credit history.

Specifically, I would like clarity on the following items:

- [Insert specific credit factor or item]
- [Insert specific credit factor or item]
- [Insert specific credit factor or item]

Understanding these factors is crucial for me to address any potential issues and to improve my credit standing. I kindly request that you provide a detailed explanation of these aspects at your earliest convenience.

Thank you for your prompt attention to this matter. I look forward to your reply and appreciate your assistance.

Sincerely,

[Your Name]