

Formal Complaint Regarding Mortgage History Errors

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Mortgage Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Formal Complaint About Mortgage History Errors

Dear [Mortgage Company Name],

I am writing to formally complain about discrepancies in my mortgage history associated with my account [Account Number]. I have reviewed my records and identified several inaccuracies that I believe require immediate attention.

The inaccuracies are as follows:

- [Detail the specific error, e.g., incorrect payment amounts]
- [Detail the specific error, e.g., missed payments recorded inaccurately]
- [Detail any other relevant discrepancies]

These errors have significantly impacted my financial records and may affect my credit score. I kindly request that you investigate these discrepancies and provide a written response detailing the findings and any actions taken to correct them.

Attached are copies of relevant documents supporting my claims.

I expect a response within [specific time frame, e.g., 30 days] as mandated by applicable regulations. Thank you for your attention to this matter.

Sincerely,

[Your Name]